

ORDINANCE NO. 531-19

AN ORDINANCE BY THE CITY COUNCIL FOR THE CITY OF ROMAN FOREST, TEXAS, AMENDING THE CITY'S OPERATING BUDGET FOR THE FISCAL YEAR 2018-2019, AS PREVIOUSLY APPROVED IN BUDGET ORDINANCE NUMBER 530-19, DATED APRIL 16, 2019; PROVIDING A TEXAS OPEN MEETINGS CLAUSE; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE FOR THE AMENDED CITY BUDGET.

WHEREAS, the City of Roman Forest City Council approved the City's Operating Budget for the fiscal year 2018-2019 by Ordinance No. 530-19, dated April 16, 2019; and

WHEREAS, the City Council has determined that the budget amendments are necessary for adjusting for FEMA Grants 4269 and 4272 for invoices paid in the last fiscal year after the new budget was created, receiving FEMA funds for Hurricane Harvey, receiving grants from EMCID and The Office of the Governor for the purchase of police vehicles and equipment, receiving insurance proceeds from TML and allocating unused expenses in the prior fiscal year; and

WHEREAS, the proposed budget as amended appears satisfactory; and

WHEREAS, the City Council finds the amendment is in the best interest of the citizens of the City of Roman Forest, Texas:

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROMAN FOREST, TEXAS:

SECTION 1: The facts and recitations set forth in the preamble of this Ordinance are hereby found to be true and correct.

SECTION 2: City Ordinance 530-19, dated April 16, 2019, is hereby amended.

SECTION 3: The City of Roman Forest's operating budget for the fiscal year 2018-2019, as amended hereto, is hereby approved and accepted.

SECTION 4: It is hereby officially found and determined that the meeting at which this Ordinance was considered was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

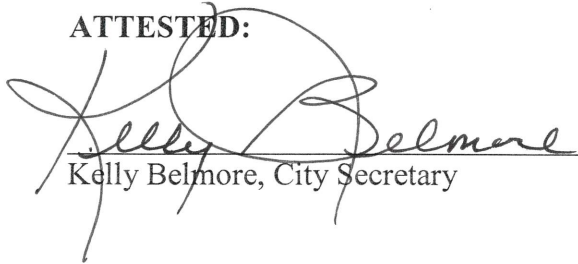
SECTION 5: This Ordinance and the amended budget shall become effective upon passage by the Roman Forest City Council and publication as provided by law.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF ROMAN FOREST THIS 16th DAY OF July 2019.



Chris Parr, Mayor

ATTESTED:



Kelly Belmore, City Secretary



Return to:
City of Roman Forest
2430 Roman Forest Blvd.
Roman Forest, TX 77357

City of Roman Forest, Texas

Fiscal Year October 1, 2018 – September 30, 2019

Amended July 16, 2019

OPERATING BUDGET

GENERAL FUND

2016 CERTIFICATE OF OBLIGATION

DEBT SERVICE FUND

Mayor

Chris Parr

City Council

Lori Jo Keopsel - Position 1

Jill Carlson - Position 2

David Mullane - Position 3

Greg Partin - Position 4

Conley Wallace - Position 5

City Administrator

Liz Mullane

City Secretary

Kelly Belmore

Department Heads

Chief Carlisle, Police Department

Kris Duke, Court Clerk

Sherry Tavel, Municipal Court Judge

Mark Smith, Maintenance Supervisor

THE CITY COUNCIL FINDS THAT THE CITY'S 2018-2019 OPERATING BUDGET SHOULD BE AMENDED TO ADDRESS AMENDMENTS NECESSARY FOR ADJUSTING FEMA GRANTS 4269 AND 4272 FOR INVOICES PAID IN THE LAST FISCAL YEAR AFTER THE NEW BUDGET WAS CREATED, RECEIVING FEMA FUNDS FOR HURRICANE HARVEY, RECEIVING GRANTS FROM EMCID AND THE OFFICE OF THE GOVERNOR FOR THE PURCHASE OF POLICE VEHICLES AND EQUIPMENT, RECEIVING INSURANCE PROCEEDS FROM TML AND ALLOCATING UNUSED EXPENSES IN THE PRIOR FISCAL YEAR

The members of the governing body voted on the budget as follows:

Note: Vote taken July 16, 2019

FOR: Council Member Koepsel, Council Member Jill Carlson, Council Member, David Mullane, Council Member Conley Wallace

AGAINST: None

PRESENT and not voting: None

ABSENT: Council Member Greg Partin

Total Debt Obligations

Total debt obligation for 2018-2019 fiscal year for the City of Roman Forest secured by property taxes: \$248,587.00

This notice and the FY 2018-2019 City of Roman Forest Budget has been filed with the County Clerk and posted on the City's website upon passage by City Council.

GENERAL FUND REVENUES**2018-2019
PROPOSED
AMENDED
BUDGET**

PROPERTY TAXES	627,000.00
MUNICIPAL COURT	
Municipal Court Traffic Income	66,200.00
Warrant Fees	5,000.00
OMNI Fees State	3,400.00
OMNI Base Fees	1,000.00
OMNI Fees Local	400.00
Credit Card Convenience Fees	600.00
Time Pay State Fees	1,600.00
Time Pay Local	1,000.00
Time Pay Efficiency	850.00
State Comptroller Court Cost	35,000.00
Municipal Court Technology Fund	1,850.00
Municipal Court Security Fund	1,550.00
State Judicial Support Fee	3,200.00
POLICE DEPARTMENT INCOME	
Miscellaneous Income	1,000.00
Contract Services	140,000.00
Training Income	6,000.00
FRANCHISE REVENUE	
Centerpoint Energy	13,000.00
Entergy	30,500.00
Suddenlink	8,000.00
SW Bell Telephone	4,600.00
Waste Services	7,000.00
Other Franchise	2,000.00
BANK INTEREST	1,000.00
CIVIC INCOME	
Pavilion Rental	1,300.00
BUILDING DEPARTMENT	
Permit Admin Fees	5000.00
Review and Inspection Fees	15,000.00
Permit Fees	8000.00
Logging Permits	4,000.00
Culvert Permits	1,500.00
Pool Permits	1,000.00
Alarm Permits	1,000.00
Miscellaneous Permits	7,500.00
FEMA GRANT HARVEY FLOOD – 4339	450,574.32
POOL INCOME	
Pool Income	22,000.00

Pool Concession	4,200.00
GOVERNMENTAL	
Liability Insurance Rebate	10,352.77
TOTAL INCOME	\$1,493,177.09

GENERAL FUND EXPENDITURES

GENERAL OPERATING

Administrative Salaries	98,000.00
Secretary Training Incentive	500.00
City Secretary Overtime	1,000.00
Taxes – Employer FICA	43,948.96
Penalties and Fees	100.00
City IRA Contribution	16,599.12
Miscellaneous	1,500.00
Workmans Comp	11,600.00
Liability Insurance	13,730.00
Property Insurance	3,400.00
Dues and Subscriptions	1,800.00
Office Supplies	1,800.00
Kitchen Supplies	500.00
Office Equipment	4,500.00
City Technology Support	9,000.00
Postage	900.00
Accounting Fees	20,000.00
Attorney Fees	7,500.00
M.C.A.D.	6,000.00
Audit Fee	500.00
Publication of Public Notices	2,000.00
Unemployment Insurance	2,807.00
Miscellaneous (Mayor)	500.00
Mandatory School Expense	1,000.00
City Emergency Expenses	17,000.00
Medical Insurance	59,559.92
Election Expense	4,600.00
Janitorial Supplies	1,220.00
Janitorial Services	6,500.00
PROPERTY/CAPITAL IMPROVMENTS	
City Improvements	6,000.00
Road Repair	5,000.00
BANK FEES	300.00
UTILITIES	
Electric	6,500.00
Telephone	1,650.00
Natural Gas	400.00
Water	700.00
BUILDING DEPARTMENT	
Inspection Services	12,000.00

FEMA GRANT 4269 EXPENDITURES	
RFT001C – Road Damages 1	89,250.32
RFT004C – Road Damages 4	52,301.83
RFT002C – Road Damages 2	39,220.51
RFT003C – Road Damages 3	31,634.52
RFT001D – Shrek Pond Spillway	21,150.00
RFT010C – Road Damages 10	73,931.89
RFT001C – Road Damages 11	79,344.57
RFT006C – Road Damages 6	31,219.54
RFT007C – Road Damages 7	68,468.89
RFT008C – Road Damages 8	83,952.90
RFT009C - Road Damages 9	42,328.49
RFT005C – Road Damages 5	54,573.29
RFT012C – Road Damages 12	78,124.04
RFT001G – RF Park Damages	51,931.37
FEMA GRANT 4272 EXPENDITURES	
RFT001C – 4272 Road Damages 1	53,782.83
RFT002C – 4272 Road Damages 2	58,443.81
RFT004C – 4272 Road Damages 4	44,649.14
RFT005C – 4272 Road Damages 5	69,129.77
RFT003C – 4272 Road Damages 3	44,863.14
FEMA GRANT 4332 EXPENDITURES	
Pavilion Contents	5,889.48
City Hall Contents	1,381.21
Pool House Contents	3,382.51
Pump House Contents	236.28
Road Repairs	282,671.71
Parking Lot Repairs	83,228.45
MUNICIPAL COURT	
Municipal Court Salaries	24,960.00
Court Clerk Certification Pay	1,125.00
Judge and Attorney Fees	2,400.00
Municipal Technology Fund	2,100.00
OMNI Fees	4,400.00
Check Machine/Credit Card Machine	600.00
Time Pay Fees	1,700.00
Municipal Court Security Fund	450.00
State Comptroller Court Costs	37,500.00
State Judicial Support Fee	3,500.00
Court Education	400.00
Warrant Officer	500.00
PUBLIC WORKS	
Major Equipment Purchase	5,000.00
Maintenance Salaries	55,744.00
Maintenance Overtime	2,000.00
Maintenance & Repairs	6,700.00
City Hall Maintenance	5,000.00
City Hall Harvey Repairs - TML	7,757.17

Fogging Chem/PEST/Herbicide	1,100.00
Fuel/Oil	3,000.00
Shop Supplies	600.00
Tools/Material Purchase	1,500.00
Uniforms	600.00
POLICE DEPARTMENT	
Police Salaries	354,100.00
PD Overtime	12,440.13
Code Compliance Salary	7,488.00
Code Compliance Mileage	1,000.00
Certification Pay	2,500.00
Certificate Pay	1,768.00
Equipment Allowance	1,640.00
Longevity Pay	2,169.00
Special Duty Differential	2,288.00
Patrol Fuel	13,500.00
Maintenance & Repairs	15,393.78
Pro Fund Community Activities	500.00
Uniforms	1,900.00
Cell Phone	1,210.00
MDT	2,750.00
Radio User Fee	2,400.00
Records Management System	1,900.00
Technology Hardware/Software	8,212.00
TCLEDDS	465.00
PD Technology Support	1,200.00
Office Supplies	2,000.00
Police Supplies	131,079.00
Miscellaneous	800.00
Training/State School	7,500.00
Telephone	2,500.00
PARKS AND RECREATION	
Pool Wages	14,500.00
Pool Chemicals	4,000.00
Pool Supplies	600.00
Pool Service	2,750.00
Pool Utilities	9,000.00
Pool Concession	2,000.00
Pool House Harvey Repairs – TML	736.27
Pool House Contents Harvey – TML	1,959.89
Playground Harvey Repairs – TML	3,014.65
Pool Fence Harvey Repairs – TML	307.50
Miscellaneous	1,650.00
Park and Pool Maintenance	5,000.00
Pavilion Maintenance	5,719.27
Pavilion Contents – Harvey – TML	14,616.54
Pavilion Repairs – Harvey – TML	5,257.48
Grants Expenditures	17,899.57

PAYROLL EXPENSES	660.00
CAPITAL OUTLAY	
Capital Outlay – Police Department	101,267.00
PRINCIPAL	28,006.00
INTEREST	600.00
TOTAL EXPENSE	\$2,782,888.74
NET ORDINARY INCOME	\$-1,289,711.65
OTHER INCOME	
GRANTS AND DONATION	218,626.00
TOTAL OTHER INCOME	218,626.00
OTHER EXPENSE	
RF EVENTS COMMITTEE	932.46
TOTAL OTHER EXPENSE	932.46
NET OTHER INCOME	217,693.54
NET INCOME	\$-1,071,018.11

**CITY OF ROMAN FOREST
2016 CERTIFICATE OF OBLIGATION**

INCOME	
FEMA Reimbursement	4,609.21
BANK INTEREST	30,000.00
TOTAL INCOME	34,609.21
EXPENSE	
DRAINAGE AND ROADS	1,891,399.92
TOTAL EXPENSE	1,891,399.92
NET ORDINARY INCOME	\$-1,856,790.71

**CITY OF ROMAN FOREST
DEBT SERVICE**

REVENUES

Property Tax – Debt Service

248,587.00

TOTAL INCOME

248,587.00

EXPENDITURES

Principal – 2016 CO

125,000.00

Interest Paid – 2016 CO

123,087.00

Paying Agent Fee

500.00

TOTAL EXPENSE

248,587.00

NET INCOME

\$0.00

FILED FOR RECORD
07/30/2019 01:41PM




COUNTY CLERK
MONTGOMERY COUNTY, TEXAS

STATE OF TEXAS,
COUNTY OF MONTGOMERY

I hereby certify that this instrument was filed in the file number
sequence on the date and time stamped herein
by me and was duly RECORDED in the Official Public
Records of Montgomery County, Texas.

07/30/2019



County Clerk
Montgomery County, Texas