

ORDINANCE NO. 529-18

AN ORDINANCE BY THE CITY COUNCIL FOR THE CITY OF ROMAN FOREST, TEXAS, AMENDING THE CITY'S OPERATING BUDGET FOR THE FISCAL YEAR 2017-2018, AS PREVIOUSLY AMENDED IN BUDGET ORDINANCE NO. 508-18, DATED FEBRUARY 20, 2018; PROVIDING A TEXAS OPEN MEETINGS CLAUSE; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE FOR THE AMENDED CITY BUDGET.

WHEREAS, the City of Roman Forest City Council approved the City's Amended 2017-2018 Operating Budget by Ordinance No. 508-18, dated February 20, 2018; and

WHEREAS, the City Council has determined that the City's 2017-2018 operating budget should be amended to address (1) the City's insurance claim proceeds from Hurricane Harvey; (2) the Conduit Sale proceeds for the Archdiocese of San Antonio; (3) a reduction in anticipated Ad Valorem Tax Collection; and (4) a reduction in anticipated Municipal Court Income, all of which are specifically referenced in the attached Amended Operating Budget; and

WHEREAS, the proposed budget as amended appears satisfactory; and

WHEREAS, the City Council finds that the additional amendments to the 2017-2018 Budget, as previously amended, are in the best interest of the citizens of the City of Roman Forest, Texas;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF ROMAN FOREST, TEXAS, THAT:

1. The above recitals to this Ordinance are hereby adopted as the findings and conclusions of the City Council.
2. City Ordinance No. 508-18, dated February 20, 2018, is hereby amended.
3. The City of Roman Forest's operating budget for the fiscal year 2017-2018, as amended and attached hereto, is hereby approved and accepted.
4. It is hereby officially found and determined that ~~the meeting~~ at which this Ordinance was considered was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.
5. This Ordinance and the amended budget are effective immediately upon passage.

DOC #2018087547

PASSED AND APPROVED this 21st day of August 2018.



Chris Parr, Mayor

ATTEST:



Iliana Bahr, City Secretary



Return to:
City of Roman Forest
Attention: Iliana Bahr
2430 Roman Forest Blvd.
Roman Forest, TX 77357

City of Roman Forest, Texas

Fiscal Year October 1, 2017 – September 30, 2018

AMENDED OPERATING BUDGET

GENERAL FUND

2016 CERTIFICATE OF OBLIGATION

DEBT SERVICE FUND

These budget amendments are necessary in order to budget for:

TML Insurance Claim for Hurricane Harvey

Conduit Sale for the Archdiocese of San Antonio

Reduction in Budgeted Ad Valorem Tax Collection

Reduction in Municipal Court Income

The members of the governing body voted on the proposal to consider the amended budget as follows;

Note: Vote taken on August 21, 2018

FOR: Council Member Garza, Council Member Carlson, Council Member Mullane, Council Member Partin and Council Member Wallace

AGAINST: None

PRESENT and not voting: None

ABSENT: None

Total Property Tax Rate for 2018 = .7385%

Maintenance and Operations Rate = .4945%

Debt Service Rate = .244%

Total Debt Obligations

Total debt obligation for 2017-2018 fiscal year for the City of Roman Forest secured by property taxes:
\$250,587.50

This notice and the FY 2017-2018 City of Roman Forest Budget is filed with the County Clerk and posted on the City's website.

Mayor

Chris Parr

City Council

Tony Garza - Position 1

Jill Carlson - Position 2

David Mullane - Position 3

Greg Partin - Position 4

Conley Wallace - Position 5

City Administrator

Liz Mullane

City Secretary

Iliana Bahr

Department Heads

Chief Carlisle, Police Department

Kris Duke, Court Clerk

Sherry Tavel, Municipal Court Judge

Lance Pigott, Maintenance Supervisor

GENERAL FUND REVENUES**2017-2018
ADOPTED
BUDGET**

PROPERTY TAXES	600,000.00
MUNICIPAL COURT	
Municipal Court Traffic Income	66,500.00
Warrant Fees	5,075.00
OMNI State Fees	1,500.00
OMNI Base Fees	450.00
OMNI Fees Local	400.00
Credit Card Convenience Fees	2,000.00
Time Pay State Fees	1,150.00
Time Pay Local	900.00
Time Pay Efficiency	900.00
State Comptroller Court Cost	33,000.00
Municipal Court Technology Fund	1,900.00
Municipal Court Security Fund	1,600.00
State Judge Technology Fund	2,850.00
POLICE DEPARTMENT INCOME	
Miscellaneous Income	3,000.00
Contract Services	85,000.00
FRANCHISE REVENUE	
Centerpoint	12,000.00
Entergy	30,000.00
Suddenlink	8,000.00
SW Bell Telephone	4,600.00
Residential Garbage Service	7,000.00
Other Franchise	2,000.00
BANK INTEREST	1,000.00
CIVIC INCOME	
Pavilion Rental	1,300.00
BUILDING DEPARTMENT	
Permit Admin Fees	6,300.00
Review and Inspection Fees	32,500.00
Permit Fees	32,100.00
Logging Permits	3,500.00
Culvert Permits	2,500.00
Pool Permits	2,400.00
Alarm Permits	1,000.00
Miscellaneous Permits	1,500.00
FEMA GRANT 2016 FLOOD – 4272	301,581.02
FEMA GRANT HARVEY FLOOD-4339	19,697.21
POOL INCOME	
Pool Income	22,000.00
Pool Concession	3,000.00
GOVERNMENTAL	
Liability Insurance Rebate	8,424.31

Liability Insurance Harvey Recovery	46,706.08
TOTAL INCOME	\$1,355,333.62

GENERAL FUND EXPENDITURES

CHAPLAIN	300.00
GENERAL OPERATING	
Administrative Salaries	98,000.00
Secretary Training Incentive	00.00
City Secretary Overtime	1,000.00
Taxes – Employer FICA	44,755.00
Penalties and Fees	100.00
City IRA Contribution	16,368.00
Miscellaneous	1,500.00
Workmans Comp	11,200.00
Liability Insurance	13,730.00
Property Insurance	3,302.00
Dues and Subscriptions	1,000.00
Office Supplies	1,800.00
Kitchen Supplies	500.00
Office Equipment	4,500.00
City Technology Support	11,250.00
Postage	900.00
Accounting Fees	20,000.00
Attorney Fees	7,500.00
M.C.A.D.	4,600.00
Audit Fee	500.00
Publication of Public Notices	1,000.00
Unemployment Insurance	2,000.00
Miscellaneous (Mayor)	500.00
Mandatory School Expense	1,000.00
City Emergency Expenses	7,402.82
Medical Insurance	54,674.00
Election Expense	4,000.00
Janitorial Supplies	1,220.00
Janitorial Services	5,000.00
PROPERTY/CAPITAL IMPROVEMENTS	
City Improvements	5,000.00
Road Repair	5,000.00
BANK FEES	300.00
UTILITIES	
Electric	6,500.00
Telephone	1,650.00
Natural Gas	400.00
Water	700.00
BUILDING DEPARTMENT	
Inspection Services	22,000.00
FEMA GRANT 4269 EXPENDITURES	

RFT001C – Road Damages 1	89,250.32
RFT004C – Road Damages 4	52,301.83
RFT002C – Road Damages 2	39,220.51
RFT003C – Road Damages 3	31,634.52
RFT001D – Shrek Pond Spillway	21,150.00
RFT010C – Road Damages 10	84,237.20
RFT001C – Road Damages 11	87,167.94
RFT006C – Road Damages 6	72,459.14
RFT007C – Road Damages 7	90,070.11
RFT008C – Road Damages 8	83,952.90
RFT009C - Road Damages 9	89,663.73
RFT005C – Road Damages 5	54,573.29
RFT012C – Road Damages 12	78,124.04
RFT001G – RF Park Damages	54,620.15
FEMA GRANT 4272 EXPENDITURES	
RFT001C – 4272 Road Damages 1	54,466.38
RFT002C – 4272 Road Damages 2	58,443.81
RFT004C – 4272 Road Damages 4	44,994.09
RFT005C – 4272 Road Damages 5	69,530.21
RFT003C – 4272 Road Damages 3	45,422.38
MUNICIPAL COURT	
Municipal Court Salaries	31,200.00
Court Clerk Overtime	1,500.00
Court Clerk Certification Pay	1,500.00
Judge and Attorney Fees	4,800.00
Municipal Technology Fund	2,100.00
OMNI Fees	2,365.00
Check Machine/Credit Card Machine	1,870.00
Time Pay Fees	1,100.00
Municipal Court Security Fund	900.00
State Comptroller Court Costs	28,050.00
State Judicial Support Fee	2,600.00
Court Education	800.00
Warrant Officer	00.00
PUBLIC WORKS	
Maintenance Salaries	85,300.00
Maintenance Overtime	2,000.00
Maintenance & Repairs	5,200.00
City Hall Maintenance	5,000.00
City Hall Harvey Repairs	7,825.03
Fogging Chem/PEST/Herbicide	1,100.00
Fuel/Oil	3,000.00
Shop Supplies	600.00
Tools/Material Purchase	1,500.00
Uniforms	1,000.00
POLICE DEPARTMENT	
Police Salaries	331,087.00
PD Overtime	7,923.07

Certification Pay	5,500.00
Certificate Pay	2,600.00
Equipment Allowance	1,248.00
Longevity Pay	1,831.00
Special Duty Differential	3,016.00
Patrol Fuel	14,000.00
Maintenance & Repairs	17,424.31
Pro Fund Community Activities	300.00
Uniforms	2,000.00
Cell Phone	1,251.00
MDT	2,340.00
Radio User Fees	2,400.00
Interact	6,846.00
Info Public Sector	890.00
TCLEDDS	450.00
PD Technology Support	1,200.00
Office Supplies	2,000.00
Police Supplies	83,350.00
Miscellaneous	800.00
Telephone	3,500.00
PARKS AND RECREATION	
Pool Wages	14,500.00
Pool Chemicals	4,000.00
Pool Supplies	600.00
Pool Service	5,500.00
Pool Utilities	7,000.00
Pool Concession	1,200.00
Pool House Harvey Repairs	852.63
Pool Contents Harvey	12,238.44
Playground Harvey Repairs	3,967.38
Pool Fence Harvey Repairs	307.50
Miscellaneous	1,657.00
Park and Pool Improvements	10,000.00
Pavilion Maintenance	2,541.28
Pavilion Contents Harvey	16,245.91
Pavilion Harvey Repairs	5,269.19
Grants Expenditures	30,200.00
PAYROLL EXPENSES	660.00
CAPITAL OUTLAY	
Capital Outlay – Police Dept	152,071.36
Capital Outlay – Maintenance Dept	23,263.41
PRINCIPAL	19,500.00
INTEREST	1,900.00
TOTAL EXPENSE	\$2,559,174.88
NET ORDINARY INCOME	\$-1,203,841.26
OTHER INCOME	

Grants and Donations	203,500.00
Proceeds from Loans	20,000.00
TOTAL OTHER INCOME	223,500.00
OTHER EXPENSE	
RF Special Events Fund	2,040.68
Short Term Loan Payment	20,000.00
TOTAL OTHER EXPENSE	22,040.68
NET OTHER INCOME	201,459.32
NET INCOME	\$-1,002,381.94

**CITY OF ROMAN FOREST
2016 CERTIFICATE OF OBLIGATION**

INCOME	
BANK INTEREST	30,000.00
TOTAL INCOME	30,000.00
EXPENSE	
DRAINAGE AND ROADS	3,151,986.45
TOTAL EXPENSE	3,151,986.45
NET ORDINARY INCOME	\$-3,121,986.45

**CITY OF ROMAN FOREST
DEBT SERVICE**

REVENUES	
Property Tax – Debt Service	250,587.50
TOTAL INCOME	250,587.50
EXPENDITURES	
Principal – 2016 CO	125,000.00
Interest Paid – 2016 CO	125,587.50
TOTAL EXPENSE	250,587.50
NET INCOME	\$0.00

FILED FOR RECORD
09/07/2018 12:46PM



COUNTY CLERK
MONTGOMERY COUNTY, TEXAS

STATE OF TEXAS,
COUNTY OF MONTGOMERY

I hereby certify that this instrument was filed in the file number
sequence on the date and time stamped herein
by me and was duly RECORDED in the Official Public
Records of Montgomery County, Texas.

09/07/2018



County Clerk
Montgomery County, Texas