



City of Roman Forest, Texas

Fiscal Year October 1, 2020 – September 30, 2021

Proposed

OPERATING BUDGET

GENERAL FUND

2016 CERTIFICATE OF OBLIGATION

DEBT SERVICE FUND

Proposed Total Property Tax Rate for 2020 = .6954%

Maintenance and Operations Rate = .4929%

Debt Service Rate = .2025%

A Public Hearing on the proposed budget will be held on September 9, 2020 at 5:30pm at 2430 Roman Forest Boulevard, Roman Forest, TX 77357.

A Public Hearing on the proposed tax rate will be held on September 9, 2020 at 6:00pm at 2430 Roman Forest Boulevard, Roman Forest, TX 77357.

The members of the governing body voted on the proposed budget and the proposed tax rates on August 19, 2020 as follows:

FOR: Councilman Mullane, Councilwoman Carlson, Councilman Partin and Councilwoman Koepsel

AGAINST: None

PRESENT and not voting: None

ABSENT: Councilman Wallace

Note: Budget and Tax Rate will be voted on at the Regular Council Meeting dated September 15, 2020

Total Debt Obligations

Total debt obligation for 2020-2021 fiscal year for the City of Roman Forest secured by property taxes: \$247,888.00

This notice and the FY 2020-2021 City of Roman Forest Budget will be filed with the County Clerk and posted on the City's website upon passage by City Council.

Mayor

Chris Parr

City Council

Lori Koepsel - Position 1

Jill Carlson - Position 2

David Mullane - Position 3

Greg Partin - Position 4

Conley Wallace - Position 5

City Administrator

Liz Mullane

City Secretary

Kelly Belmore

Department Heads

Chief Carlisle, Police Department

Kris Duke, Court Clerk

Brian Stanley, Municipal Court Judge

Mark Smith, Maintenance Supervisor

GENERAL FUND REVENUES**2020-2021**

PROPERTY TAXES	708,000.00
MUNICIPAL COURT	
Municipal Court Traffic Income	65,000.00
Truancy Prevention Fund	1,900.00
Warrant Fees	3,800.00
OMNI Fees State	300.00
OMNI Base Fees	300.00
OMNI Fees Local	200.00
Time Pay Fee State	300.00
Time Pay Fee Local	600.00
Time Pay Efficiency	250.00
State Comptroller Court Cost	45,000.00
Municipal Court Technology Fund	2,100.00
Municipal Jury Fund	50.00
Municipal Court Security Fund	1,800.00
State Judge Technology Fund	1,800.00
POLICE DEPARTMENT INCOME	
Miscellaneous Income	1,000.00
Contract Services	205,000.00
Training Income	6,000.00
FRANCHISE REVENUE	
Centerpoint Energy	16,000.00
Entergy	32,000.00
Suddenlink	18,000.00
Southwestern Bell/AT&T	2,000.00
Waste Services	7,200.00
Other Franchise	1,000.00
BANK INTEREST	1,000.00
CIVIC INCOME	
Pavilion Rental	2,500.00
BUILDING DEPARTMENT	
Permit Admin Fees	13,000.00
Review and Inspection Fees	39,000.00
Permit Fees	38,000.00
Logging Permits	5,000.00
Culvert Permits	5,000.00
Pool Permits	2,000.00
Alarm Permits	1,000.00
Miscellaneous Permits	30,000.00
FEMA GRANT 2016 FLOOD – 4269	216,923.57
FEMA GRANT 2016 FLOOD – 4272	270,868.69

FEMA GRANT HARVEY FLOOD – 4332	448,451.92
POOL INCOME	
Pool Passes/Party Fees	15,000.00
Pool Concession	5,000.00
TOTAL INCOME	\$2,212,344.18
GENERAL FUND EXPENDITURES	
GENERAL OPERATING	
Administrative Salaries	104,302.00
Secretary Training Incentive	500.00
City Secretary Overtime	1,400.00
Taxes – Employer FICA	54,751.98
Penalties and Fees	100.00
City IRA Contribution	20,820.85
Miscellaneous	3,000.00
Workmans Comp	14,000.00
Liability Insurance	16,500.00
Property Insurance	4,200.00
Dues and Subscriptions	1,500.00
Office Supplies	2,700.00
Kitchen Supplies	650.00
Office Equipment	5,600.00
City Technology Support	8,000.00
Website Development	3,700.00
Ordinance Codification	6,520.00
Postage	1,000.00
Accounting Fees	1,500.00
Attorney Fees	10,000.00
Mo. Co. Appraisal District	8,200.00
Engineering Fees	8,626.61
Audit Fee	25,000.00
Publication of Public Notices	1,500.00
Unemployment Insurance	2,500.00
Miscellaneous (Mayor)	1,000.00
Training and Education	5,500.00
City Emergency Expenses	6,000.00
Medical Insurance	71,400.00
Election Expense	4,600.00
Cleaning Supplies	1,400.00
Cleaning Services	6,500.00
PROPERTY/CAPITAL IMPROVMENTS	
City Improvements	13,000.00
Road Repair	5,000.00
Road Repair Section 4	22,021.64
BANK FEES	900.00

UTILITIES	
Electric	9,000.00
Telephone and Internet	1,680.00
Natural Gas	540.00
Water	800.00
BUILDING AND CODE COMPLIANCE	
Compliance Salaries	46,800.00
Compliance Mileage	1,000.00
Compliance Overtime	600.00
Review and Inspection Services	25,000.00
FEMA GRANT 4269 EXPENDITURES	
RFT001C – Road Damages 1	7,373.62
RFT004C – Road Damages 4	14,686.94
RFT003C – Road Damages 3	1,347.94
RFT001D – Shrek Pond Spillway	21,150.00
RFT010C – Road Damages 10	1,873.70
RFT006C – Road Damages 6	16,626.18
RFT005C – Road Damages 5	52,109.48
RFT012C – Road Damages 12	52,123.50
RFT001G – RF Park Damages	49,632.21
FEMA GRANT 4272 EXPENDITURES	
RFT001C – 4272 Road Damages 1	53,782.83
RFT002C – 4272 Road Damages 2	58,443.81
RFT004C – 4272 Road Damages 4	44,649.14
RFT005C – 4272 Road Damages 5	69,129.77
RFT003C – 4272 Road Damages 3	44,863.14
FEMA GRANT 4332 EXPENDITURES	
00101 – Pavilion Contents Harvey	5,889.48
00102 – City Hall Contents Harvey	1,381.21
00103 – Pool House Contents Harvey	4,614.97
00104 – Pump House Contents Harvey	236.28
00105 – Road Repairs Harvey	282,671.71
00106 – Parking Lot Repairs Harvey	83,228.45
00107 – Venus Ditch	70,429.82
MUNICIPAL COURT	
Municipal Court Salaries	17,674.80
Court Clerk Overtime	375.00
Court Clerk Certification Pay	1,500.00
Judge and Attorney Fees	2,800.00
Municipal Court Technology Fund	3,000.00
OMNI Fees	600.00
Time Pay Fees	300.00
Time Pay Efficiency Fund	50.00
Municipal Court Security Fund	675.00
Dues and Subscriptions	55.00
State Comptroller Court Costs	47,050.00
State Judicial Support Fee	250.00
Court Education	500.00

Court Software	1,200.00
PUBLIC WORKS	
Major Equipment Purchase	5,000.00
Maintenance Salaries	62,531.00
Maintenance Overtime	2,000.00
Maintenance & Repairs	5,200.00
City Hall Maintenance	5,000.00
City Hall Harvey Repairs – TML	7,757.17
Entergy Grant	1,000.00
Beautification	2,000.00
Pesticides and Fogging	2,300.00
Fuel/Oil	2,500.00
Shop Supplies	700.00
Tools/Material Purchase	1,500.00
Uniforms	500.00
POLICE DEPARTMENT	
Police Salaries	431,545.40
PD Overtime	10,000.00
Certification Pay	5,000.00
Certificate Pay	1,600.00
Equipment Allowance	2,600.00
Longevity Pay	3,600.00
Special Duty Differential	2,600.00
Patrol Fuel	18,000.00
Maintenance & Repairs	11,000.00
Community Outreach	700.00
Uniforms	2,500.00
Cell Phone	1,250.00
Mobile Data Terminals	3,500.00
Radio User Fees	1,700.00
Records Management System	3,200.00
Technology Hardware Software	8,200.00
TCLEDDS	465.00
PD Technology Support	3,500.00
Office Supplies	3,000.00
Police Supplies	13,000.00
Miscellaneous	800.00
Training/State School	7,000.00
Telephone	2,500.00
PARKS AND RECREATION	
Lifeguard Salaries	20,684.00
Pool Chemicals	3,500.00
Pool Supplies	600.00
Pool Maintenance	2,000.00
Park & Pool Utilities	8,000.00
Pool Concession	2,000.00
Pool House Harvey Repairs – TML	736.27
Pool Contents – Harvey – TML	1,959.89

Playground – Harvey Repairs – TML	3,014.65
Pool Fence – Harvey Repairs – TML	307.50
Miscellaneous	1,650.00
Park and Pool Repairs	3,000.00
Pavilion Contents – Harvey – TML	14,616.54
Pavilion – Harvey Repairs – TML	5,257.48
EMCID Park Grant/FEMA Match	13,447.26
Mission NE Grant/Pool House Rebuild	15,130.00
CAPITAL OUTLAY – Police Department	58,012.53
CAPITAL OUTLAY – City Hall	20,000.00
PRINCIPAL	5,060.06
INTEREST	475.62
TOTAL EXPENSE	\$2,356,287.43
NET ORDINARY INCOME	\$-143,943.25
OTHER INCOME	
Community Fund Donations	31,425.50
Carryover Prior Year Encumbered	79,057.25
Carryover TML Harvey	33,649.50
TOTAL OTHER INCOME	\$144,132.25
OTHER EXPENSE	
Police Explorers Post #911	189.00
TOTAL OTHER EXPENSE	\$189.00
NET OTHER INCOME	\$143,943.25
NET INCOME	\$0.00

**CITY OF ROMAN FOREST
2016 CERTIFICATE OF OBLIGATION**

INCOME	
BANK INTEREST	600.00
TOTAL INCOME	600.00
EXPENSE	
DRAINAGE AND ROADS	222,549.97
TOTAL EXPENSE	222,949.97
NET ORDINARY INCOME	\$-222,949.97

**CITY OF ROMAN FOREST
DEBT SERVICE**

REVENUES	
Property Tax – Debt Service	247,888.00
TOTAL INCOME	247,888.00
EXPENDITURES	
Principal – 2016 CO	130,000.00
Interest Paid – 2016 CO	117,388.00
Paying Agent Fee	500.00
TOTAL EXPENSE	247,888.00
NET INCOME	\$0.00