

Notice of Meeting of the City Council of the City of Roman Forest

2430 Roman Forest Boulevard, Roman Forest, TX 77357

Regular Council Meeting Minutes

Tuesday, June 18, 2019

6:30PM

City Council Chambers

Mayor Chris Parr

Council Member Lori Jo Koepsel – Position 1

Council Member Jill Carlson – Position 2

Council Member David Mullane – Position 3

Council Member Greg Partin – Position 4

Council Member Conley Wallace – Position 5

This notice was posted pursuant to the Texas Open Meetings Act. Notice was hereby given that a City Council Meeting of the City of Roman Forest, Texas, was held at which time the following subjects were discussed and were acted upon.

A. CALL TO ORDER: 6:30pm

B. INVOCATION: Lead by City Administrator Liz Mullane

C. PLEDGE OF ALLEGIANCE: Lead by Pro Tem Council Member Jill Carlson

D. ROLL CALL:

Mayor Chris Parr – Absent

Council Member David Mullane – Present

Council Member Lori Jo Koepsel – Present

Council Member Greg Partin - Present

Council Member Jill Carlson – Present

Council Member Conley Wallace - Present

E. PUBLIC COMMENTS:

Roman Forest Event Committee President, Jerry Reasner discussed the upcoming Coushatta Casino Bus Trip on June 29, 2019 and the 4th of July Parade location and start time.

F. CONSENT AGENDA ITEMS

F1. Deliberate and consider possible action concerning approving Minutes of the Council Meeting Road Workshop dated May 14, 2019.

Council Member David Mullane made a motion to approve Minutes of the City Council Meeting Road Workshop dated May 14, 2019 as written, Council Member Conley Wallace seconded the motion. Votes in favor: Unanimous.

F2. Deliberate and consider possible action concerning approving Minutes of the Regular City Council Meeting dated May 21, 2019

Council Member Greg Partin made a motion to approve Minutes of the Regular City Council Meeting dated May 21, 2019 as written, Council Member Lori Jo Koepsel seconded the motion. Votes in favor: Unanimous.

F3. Deliberate and consider action concerning approving Minutes of the Special Council Meeting dated June 5, 2019

Council Member Conley Wallace made a motion to approve the Minutes of the Special Council Meeting dated June 5, 2019 as written, Council Member Lori Jo Koepsel seconded the motion. Votes in favor: Unanimous.

F4. Consider financial and bookkeeping and take any action required in connection therewith – City Administrator Mullane.
All in Good Order

F5. Consider the City Administrator report and take any action required in connection therewith – City Administrator Mullane.
All in Good Order

F6. Consider the Police Department update and take any action required in connection therewith – Chief Carlisle.

Discussed the condition of Office Greg Sammon.

Discussed the upcoming 2 new patrol units within the next 2 weeks. Discussed auctioning the two patrol units being a 2006 Ford and a 2008 Dodge, once the new units arrive.

Discussed the 1000 foot area for Sex Offender Residents.

G. REGULAR AGENDA ITEMS

- G1. Discuss and consider the status of the following projects and taking of any action in conjunction
Discuss therewith – Liz Mullane

City Drainage Improvements – Section 1 and 2 of Roman Forest Subdivision

City Paving Improvements – Section 1 and 2 of Roman Forest Subdivision

Venus Outfall Ditch Improvements.

Engineer Greg Phipps spoke concerning Rebel Construction and they assured him they would be here approximately July 1, 2019. Rebel Construction will fix any roads that they may damage in the process of finishing the drainage issues.

Motion made by Council Member Mullane to approve the advertising of paving for Roman Forest Section 2 for bid, 2nd by Council Member Koepsel. Votes: Unanimous

Motion made by Council Member Koepsel to approve Pay Application 1 from Hayden Paving Inc. in the amount of \$326,361.42 with a 10% retainage of \$36,262.38, 2nd made by Council Member Mullane.

- G2. Old Business - Discuss and consider possible action concerning setting up a Public Hearing for replat of Reserve property located at 2507, 2509, 2511, 2513, 2515, 2517 and 2519 Appian Way, previously lots J2-J5

Council Member Lori Jo Koepsel made a motion to table the replat of the reserve property to the June 16, 2019 Council Meeting, 2nd by Council Member Conley Wallace.

Votes in favor: Unanimous

- G3. Discuss and consider possible action concerning setting up a public hearing for replat of 2606 Appian Way

Council Member Lori Jo Koepsel made a motion to table the replat of 2606 Appian Way until after the Workshop June 24, 2019, 2nd by Council Member Greg Partin.

Votes in favor: Unanimous

- G4. Discuss and consider approving **ORDINANCE NO. 303-19 – AN ORDINANCE BY THE CITY OF ROMAN FOREST, TEXAS, REGULATING USE OF PUBLIC PARKS; SETTING OUT PURPOSE OF ORDINANCE; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SUPERVISION AND SPECIAL USE PERMITS; PROVIDING FOR NO AMUSEMENTS FOR GAIN. REGULATING ASSEMBLIES, AND DEFINING PROHIBITED ACTS; PROVIDING FOR HOURS OF OPERATION, GROUP ACTIVITY, PICNIC AREAS,**

ANIMALS AND USE; PROHIBITING LANDSCAPE VANDALISM AND SIGNS; PROVIDING OTHER CITY PARK REGULATIONS AND VARIANCE PROVISIONS; PROVIDING REGULATIONS FOR THE PUBLIC USE OF PINE POND AND SHREK POND; PROVIDING A CRIMINAL PENALTY OF UP TO \$500 FOR VIOLATIONS; PROVIDING A SAVINGS CLAUSE AND A REPEALING CLASUE WHICH REPEALS AND REPLACES CITY PARKS ORDINANCE NO. 303-17 DATED NOVEMBER 21, 2017; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING AN EFFECTIVE DATE AFTER PUBLICATION. – Alcoholic beverages and alcoholic containers are prohibited. – Lori Koepsel

Council Member Greg Partin made a motion to table **ORDINANCE NO 303-19** until further review with City Attorney Larry Forester. 2nd by Council Member Conley Wallace.
Votes in Favor: Unanimous

- G5. Discuss and consider approving payment to BOK Financial in the amount of \$61,168.75 for Debt Service Payment for the 2016 Certificate of Obligation.

Council Member Lori Jo Koepsel made a motion to approve payment to BOK Financial in the amount of \$61,168.75 for the Debt Service Payment for the 2016 Certificate of Obligation, 2nd by Council Member David Mullane.
Votes in Favor: Unanimous

- G6. Discuss and consider approving a social media policy to insert in the employee handbook

Council Member Lori Jo Koepsel made a motion to table the Social Media policy in the employee handbook until the July 16, 2019 City Council Meeting, 2nd by Council Member Greg Partin.
Votes in Favor: Unanimous

- G7. Discuss and consider approving an amended fee schedule for building permits from Bureau Veritas to be effective immediately

Council Member Lori Jo Koepsel made a motion to approve the amended fee schedule for building permits from Bureau Veritas to be effective immediately, 2nd by Council Member David Mullane.
Votes in Favor: Unanimous

- G8. Discuss and consider a new ordinance for heavy truck traffic on residential streets

Council Member Greg Partin made a Motion to table, 2nd by Council Member Lori Jo Koepsel.
Votes in Favor: Unanimous

- G9. Discuss and consider a ditch maintenance ordinance

Council Member Greg Partin made a motion to table, 2nd by Council Member Lori Jo Koepsel.
Votes in Favor: Unanimous

H. ITEMS OF COMMUNITY INTEREST

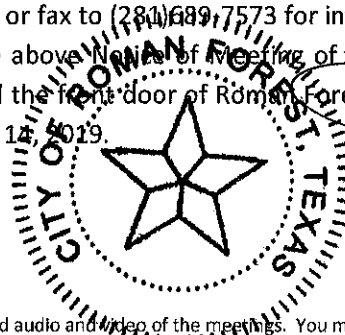
Consider Elizabeth Adkinson as Grand Marshall for July 4th parade

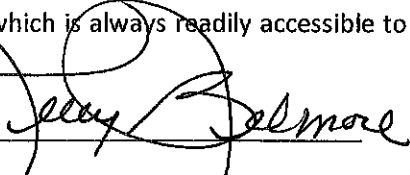
Council Member Jill Carlson made the motion to approve Elizabeth Adkinson as Grand Marshall, 2nd by Council Member Mullane.
Votes in Favor: Unanimous

I. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

J. ADJOURNMENT: Council Member Conley Wallace made a motion to adjourn, Council Member Lori Jo Koepsel seconded the motion.
Votes in Favor: Unanimous
Adjourned at 8:02pm

Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (281)399-2660 ext. 101, or fax to (281)689-7573 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Roman Forest, is posted on the website and the front door of Roman Forest City Hall, which is always readily accessible to the public, by 5:30 pm on June 14, 2019.



/s/ 
Kelly Belmore, City Secretary

Council Chambers are set up to record audio and video of the meetings. You may be audio and video recorded while in this facility.

Details on Council meetings may be obtained from the City Secretary's Office, or video of the entire meeting may be downloaded from the website. (Portions of the video may be distorted due to equipment malfunction or other uncontrollable factors.)

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144© and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and /or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and /or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.