



Notice of Meeting of the City Council of the City of Roman Forest

2430 Roman Forest Boulevard, Roman Forest, TX 77357

Regular Council Meeting Minutes

Tuesday, April 16, 2019

6:30PM

City Council Chambers

Mayor Chris Parr

Council Member Lori Jo Koepsel – Position 1

Council Member Jill Carlson – Position 2

Council Member David Mullane – Position 3

Council Member Greg Partin – Position 4

Council Member Conley Wallace – Position 5

This notice was posted pursuant to the Texas Open Meetings Act. Notice was hereby given that a City Council Meeting of the City of Roman Forest, Texas, was held at which time the following subjects were discussed and were acted upon.

A. CALL TO ORDER:

6:33pm

B. INVOCATION:

Led by City Administrator Mullane

C. PLEDGE OF ALLEGIANCE:

Led by Mayor Pro-Tem Jill Carlson

D. ROLL CALL:

Mayor Chris Parr – Absent

Council Member David Mullane – Present

Council Member Lori Jo Koepsel – Present

Council Member Greg Partin - Present

Council Member Jill Carlson – Present

Council Member Conley Wallace - Present

E. PUBLIC COMMENTS:

Resident Brian Young spoke about Ordinance 205 concerning adding dead trees to the Ordinance

Resident Robert Krenik spoke concerning water in ditches

F. CONSENT AGENDA ITEMS

F1. Deliberate and consider possible action concerning approving Minutes of the Regular Council Meeting March 19, 2019.

Council Member Lori Koepsel made a motion to approve Minutes of the Regular City Council Meeting dated March 19, 2019, Council Member Conley Wallace seconded motion. Votes in favor: Unanimous.

F2. Deliberate and consider possible action concerning approving Minutes of the Workshop Meeting April 9, 2019.

Council Member Conley Wallace made a motion to approve Minutes of the Workshop Meeting dated April 9, 2019, Council Member seconded motion. Votes in favor: Unanimous.

F3. Consider financial and bookkeeping and take any action required in connection therewith – City Administrator Mullane.

All in Good Order

F4. Consider the City Administrator report and take any action required in connection therewith – City Administrator Mullane.

F5. Consider the Police Department update and take any action required in connection therewith – Chief Carlisle.

F6. Consider the Roman Forest Special Events Committee update and take any action required in connection therewith – Jerry Reasner

Memorial Day Service 10:00am

Car Show – Starts at 8:30am – Mayor’s Choice, People’s Choice

G. REGULAR AGENDA ITEMS

- G1. Discuss and consider the status of the following projects and taking of any action in conjunction
Discuss therewith – Council Member - Greg Partin

City Drainage Improvements – Section 1 and 2 of Roman Forest Subdivision

City Paving Improvements – Section 1 and 2 of Roman Forest Subdivision

Venus Outfall Ditch Improvements

Motion: Council Member Conley Wallace to award the project for Section 1 road paving to Hayden Paving with black/base contingency of positive review of safety record to City Administrator. Council Member Lori Koepsel seconded the motion. Votes: Unanimous

May 14th Workshop – Section 2 roads. Rebel Construction will be back the first part of May to finish drainage project.

Paving to start 2nd week of May.

- G2. **OLD BUSINESS** - Discuss and consider approving **ORDINANCE 530-19 – AN ORDINANCE BY THE CITY COUNCIL FOR THE CITY OF ROMAN FOREST, TEXAS, AMENDING THE CITY'S OPERATING BUDGET FOR THE FISCAL YEAR 2018-2019, AS PREVIOUSLY APPROVED IN BUDGET ORDINANCE NUMBER 530-18, DATED SEPTEMBER 6, 2018; PROVIDING A TEXAS OPEN MEETINGS CLAUSE; AND PROVIDING AN IMMEDIATE EFFECTIVE DATE FOR THE AMENDED CITY BUDGET.**

Motion: Council Member David Mullane made a motion to approve Ordinance No: 530-19. Council Member Lori Koepsel to second the motion. Votes: Unanimous

- G3. **OLD BUSINESS** - Discuss and consider approving **ORDINANCE 109-19 – AN ORDINANCE ESTABLISHING THE POSITION OF CODE COMPLIANCE OFFICER FOR THE CITY OF ROMAN FOREST, TEXAS, WHO SHALL BE RESPONSIBLE FOR CODE COMPLIANCE AND THE ADMINISTRATION OF BUILDING PERMITS.**

Motion: Council Member Lori Koepsel with Council Member Conley Wallace seconded the motion. Votes: Unanimous

- G4. Discuss and consider ratifying **ORDINANCE 264-19 – AN ORDINANCE BY THE CITY COUNCIL OF ROMAN FOREST, MONTGOMERY COUNTY, TEXAS, CHANGING ITS CITY HALL HOURS OF OPERATION FROM MONDAY THROUGH FRIDAY OF EACH WEEK TO MONDAY THROUGH THURSDAY OF EACH WEEK; CHANGING THE WORKDAY IN THE CITY HALL FROM EIGHT HOURS TO TEN HOURS; PROVIDING SAVINGS AND REPEALING CLAUSES; PROVIDING A TEXAS OPEN MEETINGS ACT CLAUSE; AND PROVIDING THE EFFECTIVE DATE UPON PASSAGE.**

Council Member Greg Partin made a motion to approve Ordinance No. 261-19 as written, Council Member David Mullane seconded the motion. Votes: Unanimous

H. ITEMS OF COMMUNITY INTEREST

I. CITY COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

Ordinance No. 205 add dangerous trees

J. ADJOURNMENT:

Council Member Conley Wallace made a motion to adjourn, Council Member Lori Koespel seconded the motion. Votes: Unanimous Meeting adjourned at 7:55pm.

Requests for accommodations must be made 48 hours prior to the meeting. Please contact the City Secretary at (281)399-2660 ext. 101, or fax to (281)689-7573 for information or assistance. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Governing Body of the City of Roman Forest, was posted on the website and the front door of Roman Forest City Hall, which is always readily accessible to the public, by 5:30 pm on April 11, 2019.



/s/ Kelly Belmore

Kelly Belmore, City Secretary

Council Chambers are set up to record audio and video of the meetings. You may be audio and video recorded while in this facility.

Details on Council meetings may be obtained from the City Secretary's Office, or video of the entire meeting may be downloaded from the website. (Portions of the video may be distorted due to equipment malfunction or other uncontrollable factors.)

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purpose of consultation with legal counsel pursuant to Chapter 551.071 of the Texas Government Code; discussion of personnel matters pursuant to Chapter 551.074 of the Texas Government Code; deliberation regarding real property pursuant to Chapter 551.072 of the Texas Government Code; deliberation regarding economic development negotiations pursuant to Chapter 551.087 of the Texas Government Code; and/or deliberation regarding the deployment, or specific occasions for implementation of security personnel or devices pursuant to Chapter 551.076 of the Texas Government Code. Action, if any, will be taken in open session.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144© and the meeting is conducted by all participants in reliance on this opinion.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and /or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and /or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.